

LITCHFIELD BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 5, 2016

DRAFT

A regular meeting of the Litchfield Board of Education was held on Wednesday, September 21, 2016, at 7:00 p.m. in the Litchfield High School Library Media Center.

Present were: Mr. Simone, Chair; Ms. Carr; Ms. Fabbri; Mr. Bongiorno (at 7:10 p.m.); Mr. Clock; Mr. Falcetti; Mr. Pavlick; Mr. Shuhi; and Mr. Waugh.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Della Volpe; Ms. Kubisek; Ms. Murphy; Mr. Ammary; Ms. Haggard; the press and members of the public.

Approval of Minutes

MOTION made by Ms. Carr and seconded by Mr. Falcetti: to approve the minutes of the regular meeting of September 21, 2016 as submitted.

MOTION carried. All votes were in the affirmative. Mr. Waugh abstained.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to add to the agenda as item VI. a. discussion of LED lighting project.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Payment of Invoices

MOTION made by Ms. Carr and seconded by Mr. Pavlick: approve the payment of FY 2016-17 invoices on Accounts Payable warrant # 2017-6 dated 9/22/2016 in the amount of \$249.94; warrant #2017-7 dated 10/6/2016 in the amount of \$130,069.32; invoices on Food Service warrant dated 10/6/2016 in the amount of \$9,415.26.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

Mr. Bongiorno arrived at 7:10 p.m.

Public Comment and Correspondence Communications

- a. STPC – none.
PTO – none.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – none.
- d. Other public comment - none.

- e. Correspondence – none.
- f. Administrators' Report
 - Ms. Haggard distributed a handout and reported: PD scheduled for October 6th and 7th; Special Ed position still available; 504 workshop for LMS/LHS staff; Greenwoods and Prevention Council collaboration; parent initiative and parent forums being planned.
 - Ms. Murphy reported: team webpages; increase parent communication; goal setting and observations scheduled.
 - Ms. Kubisek reported: first Fun Night held on Friday and over half of the students attended; jailbreak tournament; goal setting continuing; spirit wear handout and online from new vendor; Booster Club supports Fun Nights; and tech workshops.
 - Ms. Della Volpe reported: handout "HVRHS – China Cultural Exchange 2017; input from English and history department; payment schedule for students; input from Newtown project; and itinerary.
 - Mr. Fiorillo no report.
 - Mr. Ammary reported: PD in math scheduled; full day on Friday; Patty Wright presenting writing workshop; Literacy Volunteer program beginning on the 17th and next week have Advanced Ed program.

Superintendent's Report

Superintendent Turner reported: staff development schedule for early dismissal tomorrow and full day on Friday; include Pre K through 12; collaboration and activities together; PDEC meeting will be held next week to discuss teacher evaluation and professional development.

Old Business

- a. LED lighting project.

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve the LED lighting project as presented.

Mr. Fiorillo distributed handout, "Documentation Instructions" and reviewed the following: loan authorization schedule dates; exhibit review; entire document reviewed with Board attorney who felt confident with the document; and Eversource schedule.

Board members discussed: finances; budget impact; use of "capital" in exhibit D; under general funds; payment schedule; paid out of electric bill; lighting costs down 30%; gets applied to lease; energy uses down considerably; exterior lights done years ago; project guarantees savings in energy; and 4 year payment schedule.

MOTION carried. All votes were in the affirmative. There were no abstentions.

New Businessa. Substitute Nurse Pay.

Mr. Fiorillo reported: difficulty in getting subs; input from nurses; pay is issue; now \$150.00/day; other schools payment range; Region 6 highest at \$250.00; hours compared; propose \$200.00/day; and need 10-20 days per year.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve substitute nurse pay increase to \$200.00/day as proposed.

Board members discussed: could make adjustments if needed; difficult to find sub nurses; Redi-nurse charges \$45.00/hour; and need to be competitive.

MOTION carried. All votes were in the affirmative. There were no abstentions.

b. Lease for Bantam River Corporate Park Office Space.

Mr. Fiorillo reported: 10 year lease for bus depot expired; town enters lease agreement; town negotiates agreement; presented to Board of Selectmen last night; Board of Ed pays for rent, \$300/month; increased to \$350.00; donated land; fair rent; and have funded for last 10 years.

Board members discussed: important to have building near busses; effects insurance rate; needs to be on site; use by manager to supervise; have put money into building; running water; maintenance done; and pest control needed.

MOTION made by Mr. Clock and seconded by Mr. Shuhi: to approve the lease for Bantam River Corporate Park Office Space as presented.

MOTION carried. All votes were in the affirmative. Ms. Carr abstained.

Committee Reports

Curriculum, Programs and Personnel - Ms. Fabbri reported that the committee met on the 22nd and discussed: LIS schedule and timing for Spanish; update on Math courses; possibly start school at 8:20 a.m. next year; new staff updates; sexual assault program; 7-12 doing well; Spanish consultant use; input for curriculum development; standards for classes; proficiency model for Spanish; bussing changes if schedule changes; possibly half hour increase school day; dismissal time changes; shifting schedules and contract issues.

Facilities and Technology Committee - none.

Finance Committee - none.

School Building Committee - Mr. Waugh reported that the committee met for a final meeting at town hall.

School Facilities Committee - Mr. Waugh reported that the committee met and discussed: town hall issues; town had needs; issues with DRA rep; census issues; hold back payment; input from David; try to resolve; 5-4 vote; no way to use schools for possible town hall; need to configure town hall without using school buildings.

Ed Advance - Mr. Waugh reported that the committee met and discussed: new school building in Danbury dedicated to Dani Thibodeau; for students who are different and do not fit in.

Policy – will meet on October 20th.

Policies

a. Second Reading

i. Policy #4118.51/4215.81 Employee Use of Social Media.

MOTION made by Ms. Carr and seconded by Mr. Clock: to approve Policy # 4118.56/4215.81 Employee Use of Social Media as amended.

MOTION carried. All votes were in the affirmative. There were no abstentions.

ii. Policy # 5141.4 Reporting Child Abuse.

MOTION made by Ms. Carr and seconded by Mr. Clock: to approve Policy # 5141.4 Reporting Child Abuse as amended.

MOTION carried. All votes were in the affirmative. There were no abstentions.

iii. Policy # 5145.53 Gender Identity and Expression (Transgender and Gender Non-Conforming Youth).

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve Policy # 5145.53 Gender Identity and Expression (Transgender and Gender Non-Conforming Youth as amended).

MOTION carried. All votes were in the affirmative. There were no abstentions.

iv. Policy #6172 Alternative Education Programs.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve Policy # 6172 Alternative Education Programs as amended.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to move to Executive Session at 7:50 p.m. to discuss personnel matter.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Executive Session

Present were: Mr. Simone, Chair: Ms. Carr; Ms. Fabbri; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Pavlick; Mr. Shuhi; and Mr. Waugh.

Invited to attend was Superintendent Turner.

No Action was taken.

Returned to public session at 8:00 p.m.

MOTION made by Mr. Bongiorno and seconded by Mr. Falcetti: to adjourn the meeting at 8:01 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,



Donald Falcetti, Secretary

Joanne Bertrand, Recording Secretary